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Bookkeeper for Leading U.S. Corrections Public-Private Partnership

IMMEDIATE OPENING LOCATION - TAYLOR, TX

To Apply login or register at www.casy.us and click on the Job seeker tab search for: Req #174458BR

POSITION QUALIFICATIONS:

High school diploma, GED certification or equivalent. Graduate from an accredited college or university with a degree in accounting or related field preferred

Three years experience in a similar position.

Must demonstrate a knowledge of Microsoft Word for Windows; Excel or other spreadsheet or accounting software.

Ability to perform calculations, posting and verifying duties to obtain and record financial data.

Good oral, and written communication skills.

A valid driver's license is required.

